

May 15, 2025 to March 1, 2026

Terms of Agreement for the OEC Scholarship Assistance Fund

(Accessible in and agreed to in your online application)

Scholarship applicants must agree to the following to request and receive Scholarship Assistance from the Office of Early Childhood:

1. I agree to **keep my Registry account up to date**, including mailing address, email address, phone number, employment, and transcripts for credits and degrees earned.
2. I agree to **check email for communication about scholarship applications and follow up as required**; that all communication will go to the email address I assigned to my Registry account.
3. I agree to **accurately portray my eligibility**; that approval of application is **based on eligibility, availability of funds, and agency priorities**, any of which may change.
4. I agree to **use my voucher within 60 days** of award.
5. I agree **not to attempt to transfer an award** to another term, course / fee, vendor, student, and that there is **no on-going guarantee of funds**.
6. For degree-based college credit coursework: I agree to **maintain a current plan of study** with my college academic advisor and upload it to my account.
7. For degree-based college credit coursework: I agree that **I will accept grant funds before using OEC funds, including Pell Grant**. OEC scholarship funds are to be used **AFTER** any grants and **before** student loans. I understand I am strongly discouraged from accepting loans (which require repayment).
8. I agree not to try to collect funds; that **funds are paid to the vendor** after the OEC is invoiced; no funds will be paid to me by the OEC or the vendor.
9. I agree to **notify my OEC regional education advisor** by email (for info go to www.oecregistry.org - Contact Us) of any changes to my scholarship award, including but not limited to: inability to use a commitment voucher; dropping an activity or course; not registering for or canceling an activity or course.
10. I agree to **return textbooks** purchased using OEC scholarship if I do not attend the course/training.
11. I agree that **if I do not successfully complete the coursework or activity for which I was awarded scholarship**, I will not be eligible to receive further scholarship assistance without a review, and may lose eligibility ([Scholarship Use Policy and Appeal Process](#)).
12. **I agree to the terms of the OEC FERPA policy as stated below:**

One of the mandates of the Office of Early Childhood ("OEC") is to "develop and implement...a coordinated and comprehensive state-wide early childhood care and education system of professional development for providers and staff of early childhood care and education programs, including child day care centers, group day care homes and family day care homes that provide child day care services, that makes available to such providers and their staff, within available appropriations, scholarship assistance, career counseling and training and advancement in career ladders...." Conn. Gen. Stat. § 17b-733. Pursuant to that mandate, the OEC has created the Early Childhood Professional Registry ("Registry").

In order to determine whether a particular scholarship fund applicant qualifies for funds, staff members of the Registry may request information from the applicant's institutions of higher education. Such requests are made pursuant to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) which allows schools to disclose records, without consent, to appropriate parties in connection with financial aid to a student. In return, in accordance with OEC's scholarship use policy, the OEC may also share information regarding the scholarship fund applicant's scholarship status with the institution of higher education.

Name of applicant requesting scholarship:	Applicant's Registry ID#:	Date:
Signature of Applicant attesting to factual application:	Name and number of course(s) / fee(s) / eligible expense:	
Term at college / vendor (check one): ___ summer___ fall___ winter___ spring	Start date of course:	Name of college / vendor: